

MBA To-Do List for Directors 2022-2023

- If you are using school or district funds to pay your MHSAA or MBA fees, remember to write out your requisitions EARLY. You most likely can send your paperwork along with your requisition and INVOICE, and your central office staff will mail the check along with your paperwork. For MBA dues, Championship entry fees and State Band Clinic student fees, the vendor address is: Mississippi Bandmasters Association, P.O. Box 5217, Brandon, MS 39407. If needed a new W-9 form is included in this document and available online. GIVE THIS W9 FORM TO YOUR BUSINESS OFFICE OR BOOKKEEPER TO MAKE SURE THE ADDRESS FOR SENDING CHECKS GETS UPDATED.
- Your MBA dues should be mailed to 1st Vice President, Tamiko Bridges at Mississippi Bandmasters Association, P.O. Box 5217, Brandon, MS 39047. Complete the online Director Registration Form (this form must be submitted online) available on www.msbandmasters.com and follow instructions to mail in your dues. Complete a separate form for each director or person that you are paying dues for. In order for your students to participate in State Band Clinic and/or All-State Concert Band, you must be a member of the MBA. Dues are \$100 (\$50.00 for teacher interns and adjunct staff) and must be paid by September 16, 2022. The MBA can accept purchase orders; we CANNOT accept credit cards. Registration forms need to be completed online.
- Download a copy of the MHSAA Band Manual from www.misshsaa.com. Complete Band Bulletin IV ONLINE and mail the check to the MHSAA. The mailing address is PO Box 127, Clinton, MS 39060. Band eligibility is determined by the information that is submitted through Dragonfly Max. Band students are required to submit the Electronic Signature Agreement, the Participation Clearance Form, and the Health Information Consent Form. Your district may require more forms for their records, but the MHSAA only requires those three forms for band eligibility. Questions about Dragonfly Max should first be directed to your school's Athletic Director or Administration.
- The State Marching Evaluation Registration Form must be submitted online. Your \$200 fee should be mailed to your Regional Host. A list of schools by region can be found in the MHSAA Band Manual. This form **Must Be Filled Out Online**. Print the confirmation form and mail with your fee. Make Checks Payable to your REGIONAL SITE HOST.
- If you want your band to be considered for the MHSAA/MBA Marching Championship, complete the Championship Declaration Form online and mail it, along with the fee, to Tamiko Bridges at Mississippi Bandmasters Association, P.O. Box 5217, Brandon, MS 39047. More information regarding the championship can be found in the Band Manual. Bands that register late or do not get their money in on time will go first in prelims. If this happens with multiple groups ties will be broken by timestamp; later stamp goes earlier. If NEITHER the

declaration form or the championship fee are turned in on time, the band will not be allowed to participate.

- Complete your State Clinic Nomination form. This form must be submitted online. Fees must be mailed to Tamiko Bridges at Mississippi Bandmasters P.O. Box 5217, Brandon, MS 39047. Begin your requisitions for Clinic Fees (\$200 per student). Assume you will have 2 high school students selected, and one middle school/junior high student. If you are the single director for grades 6-12, you may only submit one list. Assemble your nominations as you wish and indicate JH or HS. **Student lodging at the Natchez Grand for 3 nights (Wednesday- Friday) is included in the clinic fee.**
- The Music Selection and Seating Chart for State Concert Evaluation will be filled out in the Spring. You will also need to provide original scores of the selections you are performing for each concert adjudicator. If your selections are out of print, please make sure to get publisher approval to use copied scores for adjudicators. Remember that you must perform one piece from the NBA selective music list (concert band list only). This form will also be completed online in January/February.
- Check the Bandmasters website frequently (www.msbandmasters.com). Information regarding State Band Clinic, All-State Band, State Marching and Concert Evaluations, and MBA meetings will be posted there. Contact information for the officers is on the site as well; if you have any questions, any officer will be happy to help you.
- Information about MS Lion's All-State Band Tryouts can be found at www.misslionsband.org, including audition requirements, dates, and times.

MHSAA/MBA BEGINNING OF YEAR FORMS TO COMPLETE
ALL FORMS AND FEES SHOULD BE RECEIVED BY SEPTEMBER 16th
ALL FORMS
MUST BE SUBMITTED ONLINE

- Director Registration Form
Complete Online for each director and mail with dues to Tamiko Bridges, at P.O. Box 5217, Brandon, MS 39047. **(Payable to Mississippi Bandmasters Association)**
- State Band Clinic Nomination List (Must Be Completed Online) Visit www.msbandmasters.com
- Eligibility List – See your athletic director about the Dragonfly Max eligibility program
- Band Bulletin IV – Located in the MHSAA Band Manual
Complete and mail with fees to MHSAA IN CLINTON (Make Check /P.O. payable to MHSAA)

- State Marching Evaluation Form – Complete Online AND Print and Mail with \$200 fee to REGIONAL SITE HOST. (Payable to YOUR REGIONAL SITE HOST)
- MBA State Marching Championship Declaration Form
Complete Online AND mail with \$250 fee to Tamiko Bridges, at P.O. Box 5217, Brandon, MS 39047 (Payable to: Mississippi Bandmasters Association). **DO NOT COMBINE THIS FEE WITH ANY OTHERS. IT IS DEPOSITED INTO A SEPARATE ACCOUNT. PLEASE MAKE THIS A SEPARATE CHECK.**
- W9 Form – **PRINT AND SUBMIT THIS FORM TO YOUR BOOKKEEPER TO UPDATE THE MBA'S VENDOR ADDRESS AT YOUR SCHOOL.** This form helps to ensure checks made to the Mississippi Bandmasters Association are sent to the right address.

Other Forms:

- MBA Dues Invoice – Optional – If you are using a purchase order from your school, fill this out and submit this invoice to your bookkeeper if needed to authorize payment to the MBA.
- MBA State Band Clinic Student Fee Invoice – Optional – If needed to pay state clinic fees by a purchase order. Student Clinic Fees are due in December at the latest. (\$200 per student). **Student lodging at the Natchez Grand for 3 nights (Wednesday- Friday) is included in the clinic fee.**
- MBA State Marching Evaluation Invoice - Optional – If you are using a purchase order from your school, fill this out and submit this invoice to your bookkeeper if needed to authorize payment to your regional site.
- MBA State Marching Championship Invoice - Optional – If you are using a purchase order from your school, fill this out and submit this invoice to your bookkeeper if needed to authorize payment to the MBA.



Mississippi Bandmasters Association
www.msbandmasters.com

MBA DUES INVOICE

Mississippi Bandmasters Association Membership Dues allow Director attendance and student participation at the Mississippi Bandmasters State Clinic and all membership privileges as outlined below.

MBA Membership Dues Classifications:

- Full-time Band Directors @ \$100.00 each.
- Associate level @ \$50 each. *(for teacher interns and adjunct staff)*
- Retired Band Directors @ \$40 each. (No voting rights)
- College Student Clinic Attendee @ \$20 each. (No voting rights)
- MBA Past-President / Lifetime Member @ \$0.00

PURCHASE ORDER #: _____

BILL TO:

Please list director names and school affiliations below.		
Director Name	Amount	School Affiliation
TOTAL INVOICE:		\$ _____

Please remit payment to:
Mississippi Bandmasters Association
P.O. Box 5217
Brandon, MS 39047



Mississippi Bandmasters Association

www.msbandmasters.com

MHSAA / MBA State Marching Evaluation Invoice

INVOICE

PO # _____

Please Complete the following information:

School Name(s): _____

Band Director(s) Name: _____

State Marching Evaluation Fee @ \$200 per band

Quantity (No. of Bands)	Cost (\$200 per band)	TOTAL COST
_____	X \$200 =	\$ _____

Please remit payment to your Evaluation Site:

Region I

Tupelo High School Band
4125 Cliff Gookin Blvd
Tupelo, MS 38801-8978
Cliff Moore, Site Host
662-841-8975 – Fax 662-841-8987

Region II

Grenada High School Band
1875 Fairground Rd
Grenada, MS 38901-5216
Chris Sumrall/Kim Presley, Site Host
662-226-4355 – Fax 662-227-6102

Region III

Neshoba Central High School Band
1125 Golf Course Rd.
Philadelphia, MS 39350
Daniel Wade, Site Host
601-656-3127

Region IV

Pearl High School Band
500 Pirate Cove
Pearl, MS 39208-4031
Matt Rowan, Site Host
601-932-7939
Fax 601-932-7992

Region V

Gulfport High School Band
100 Perry St
Gulfport, MS 39507-1903
Wes Morehead, Site Host
228-896-7878
Fax 228-896-8281

**MAIL TO YOUR ASSIGNED
REGIONAL SITE WITH YOUR
\$200 ENTRY FEE PAYABLE TO
YOUR REGIONAL SITE.**



Mississippi Bandmasters Association

www.msbandmasters.com

MHSAA / MBA State Marching Championship Invoice

INVOICE

PO # _____

Please Complete the following information:

School Name(s): _____

Band Director(s) Name: _____

State Marching Championship Entry Fee @ \$250 per band

Quantity (No. of Bands)	Cost (\$250 per band)	TOTAL COST
_____	X \$250 =	\$ _____

Please remit payment to:

Mississippi Bandmasters Association
P.O. Box 5217
Brandon, MS 39047



MISSISSIPPI
HIGH SCHOOL ACTIVITIES ASSOCIATION

MHSAA Band Bulletin IV

Please complete the following and mail with your MHSAA fees.

PURCHASE ORDER #: _____

SCHOOL NAME: _____

DIRECTOR NAME: _____

ALL PARTICIPATION FEES LISTED IN THIS FORM ARE DUE TO THE MHSAA BY SEPTEMBER 15. PURCHASE ORDERS CAN BE ACCEPTED AS WELL. PLEASE **FILL OUT THE ONLINE FORM** AND MAIL THE FEES CALCULATED BELOW.

_____ No. of Members participating in State MARCHING Evaluation x \$5.00 = _____

_____ No. of DRUM MAJORS being adjudicated x \$5.00 each = _____

REQUIRED CONCERT SITE FEE = _____ \$75.00 _____

TOTAL AMOUNT REMITTED TO MHSAA = _____

(MAKE Check/Purchase Order/Payment to MHSAA)

SELECT ONE:

FEES PAID BY:

- _____ School District Check
_____ Booster Organization Check
_____ Other: _____

Complete and mail fees/P.O. to:

MHSAA
Attn: Jeff Cannon – Band Representative
P.O. Box 127
Clinton, MS 39060
Fax: 601.924.1725



Mississippi Bandmasters Association

www.msbandmasters.com

MBA State Band Clinic Student Fee Invoice

INVOICE

PO # _____

Please Complete the following information:

School Name: _____

Band Director Name: _____

MBA State Band Clinic Student Fee is \$200 per student for the clinic.
(This fee includes housing for Wednesday-Friday evening of MBA State Band Clinic.)

Item	Quantity (No. of Students)	Cost Per Student	Total Cost
Student Clinic Fee	_____	X \$200 =	\$ _____

Please remit payment to:

Mississippi Bandmasters Association
P.O. Box 5217
Brandon, MS 39047



Mississippi Bandmasters Association

www.msbandmasters.com

**Mississippi Bandmasters State Band Clinic
Informational Letter to Administrators and Parent Organizations
Natchez Convention Center – Natchez, MS
December 7-10, 2022**

PURPOSE

The Mississippi Bandmasters State Band Clinic is designed with educational purposes in mind that will benefit both band students and music educators across the state of Mississippi. The clinic aims to improve music education through the following:

- Student centered band rehearsals led by top music educators from across the nation.
- Professional Development clinics and lectures presented by a variety of experts, teachers, and music educators that focus on current day topics in music education and are geared toward music educators in the state of Mississippi.
- Displays that enable music educators the chance to learn about new products, instruments, and music offered by some of the top vendors in the area of music education.

HISTORY

The Mississippi Bandmasters Association State Band Clinic is held annually in December of each year. The clinic began in 1937 and is still thriving today. The clinic was held for the longest time in Biloxi, Mississippi and then relocated after Hurricane Katrina to Tupelo, MS. Today, the clinic makes its home in Natchez, MS.

WHO ATTENDS

Instrumental Music Educators and Students
College Representatives
Music Industry Representatives
Fine Arts Administrators
Professional Musicians

CEU CREDIT

Attendees can earn CEU Credit through a partnership with Northeast Community College in Booneville, MS. Attendees must attend a number of professional development clinics to receive this credit.

COLLEGE AND UNIVERSITY DISPLAYS

Students will have ample opportunity to talk with representatives from several colleges and universities from across the state and region.

ASSOCIATIONAL BUSINESS MEETINGS

Many different national, state, and regional associations will hold meetings during the clinic in order to conduct their yearly business.

CONCERTS

There are two large concerts given during the clinic. Friday night, the clinic students will see and hear a concert given by specially invited ensembles from across the region and a concert by the Mississippi All State Concert Band. Saturday, parents, directors, and the general public are invited to the Grand Finale concert that is given by the Clinic students displaying their work over the course of the clinic.